

JEFFERSON PARISH HUMAN SERVICES AUTHORITY
BOARD MEETING
EAST BANK BOARD CONFERENCE ROOM
3616 S. I – 10 Service Road W., Second Floor
Metairie, Louisiana 70001

MINUTES

MONDAY, September 12, 2016

Authority Board Members in Attendance:

Monica Baltodano-Dubey
Bob Bradley
Rashain Carriere-Williams

Kevin Centanni
Paula LaCour
Dede Lyman-Redfearn

Mike Spinato
Marianne Terrebonne
Logan Williamson

Authority Board Members Absent:

Rose Gilbert

Staff in Attendance:

Lisa English Rhoden, Executive Director
Beverly Devall, COO/CFO
Nicole Sullivan-Green, Director, DDCS
Rosanna Dichiro, Director, BHCS

Julie Shaw, CEO, JeffCare
Jeanne Hayden, Comptroller
Elizabeth Riehl, Attorney
Tammy Valenti, CAA

Guest in Attendance:

None

The meeting was called to order by Mr. Williamson at 6:00 p.m.

1. Order, Attendance, Introduction of Visitors, Adoption of Agenda.

A motion was made by Mr. Centanni to adopt the agenda as presented. Seconded by Mr. Bradley. Passed unanimously.

2. Public Comment.

None.

3. Approval of Minutes.

Ms. LaCour asked for the minutes to be amended to add the following to the Facility Capacity section: The Board had much discussion and requested budget be provided to the Board that would support funding and ongoing support of a new facility. Ms. Rashain Carriere-Williams made a motion to accept the minutes as amended. Seconded by Ms. Terrebonne. Passed unanimously.

4. Board Generated Agenda.

A) Executive Director Update – Ms. Rhoden reported as follows:

- Board of Directors' Photos for Website – Ms. Rhoden thanked Board members for coming early to get their photos taken for the JPHSA website.

- Community Dialogues – Ms. Rhoden reported there will be a series of three community dialogues (mental illness, addictive disorders, and developmental disabilities). At this time, Mr. Williamson suggested there be a dialogue for primary care as well. A discussion followed. Ms. Rhoden stated there would be a need for Board members for each area to lead the dialogues and have community stakeholders be a part of the panel. She asked for volunteers from the Board. A discussion followed. Ms. LaCour will lead the development disabilities dialogue, Mr. Williamson will lead the mental health dialogue and Mr. Centanni will lead the addictive disorders dialogue. Ms. Rhoden informed the Board of two commitments for the community partners. They are Ms. Sandee Winchell, Executive Director, DD Council and Ms. Sylvia Pearson Chagnard, Executive Director of The Extra Mile, Southeast Louisiana. Dr. Dichiro is working on obtaining an addictive disorders community partner at this time. Ms. Rhoden stated an action plan is due on September 30, 2016.

- West Jefferson Facility Event – Ms. Rhoden reported to the Board on the current status of the WJ Facility stating the detoxification center is up and running, there is work being done to renovate the kitchen area including a washer and dryer and a large open office for a registered nurse, a social worker and a physician next to the detox center. Ms. Rhoden stated the new nursing station which includes six exam rooms, a procedure room and an UDS room will be an asset to our facility as well as the new training room. All of this will be the showcase for our event sometime in November when we will invite elected officials and key community supporters to visit our site.

- 1500 River Oaks West Update – Ms. Rhoden stated the appraisal and inspections for the building has been completed and we are moving forward. At this time, Ms. Rhoden reported on the budget to support a new facility that was requested by the Board at the August meeting. A discussion followed.

B) Executive Session – Strategic Planning – A motion was made by Ms. Lyman-Redfearn to enter into Executive Session to discuss strategic planning. Seconded by Mr. Centanni. Passed unanimously. (6:50 p.m.) The Board entered into Regular Session at 8:01 p.m.

A motion was made by Ms. LaCour to authorize the Executive Director, Ms. Lisa English Rhoden, to invest cash assets contained in JPHSA's General Account, pursuant to the constraints of Louisiana Revised Statute 33:2955 and JPHSA's Financial Investments policy, FSM.06. Seconded by Mr. Centanni. Passed unanimously.

C) Policy Review – Global Governance Commitment – Mr. Williamson opened discussion regarding the Global Governance Commitment Policy. Ms. Terrebonne suggested changing the word Global to Comprehensive. A discussion followed. A motion was made to change the word Global to Comprehensive. Seconded by Mr. Spinato. Passed unanimously. This policy is now the Comprehensive Governance Commitment Policy.

Governing Style – Mr. Williamson opened discussion regarding the Governing Style Policy. There were no changes to this policy.

D) Attorney General Request for Board Contracts for Legal Counsel – Mr. Williamson informed the Board regarding a letter from the Attorney General's Office requesting information on Board contracts for legal counsel. Due to the deadline for information, Mr. Williamson stated he responded in a letter stating the Board does not have any contracts for legal counsel.

E) Board Resolution – Louisiana Compliance Questionnaire – Mr. Williamson asked if the Board had any comments regarding the Louisiana Compliance Questionnaire that was sent prior to the meeting. Hearing none, Mr. Centanni made a motion for a Board Resolution to adopt the Louisiana Compliance Questionnaire that was prepared by staff. Seconded by Ms. LaCour. Passed unanimously.

F) Policy Governance Training Report – Mr. Williamson reported on the International Policy Governance Training he attended along with Ms. Lyman-Redfearn. He stated the training was very informative and shared information from the speakers at the conference. A discussion followed.

G) Annual Retreat – Mr. Williamson reminded the Board that the Board Retreat will be held on Saturday, November 5, 2016.

H) JeffCare Update – Ms. Carriere-Williams stated she was not able to attend the last Board meeting. Ms. Rhoden stated the JeffCare Board reviewed policies and also stated JeffCare would be on their own payroll system in October.

I) Board Linkage Update – Ms. LaCour informed the Board of an upcoming Board linkage. She stated the Annual Buddy Walk will be held at Zephyr Field on Airline Dr. on Saturday, October 29, 2016. Mr. Centanni stated he attended a meeting for members of the Kenner Police Department and informed them of JPHSA services.

J) JPHSA Developmental Disabilities Regional Advisory Committee - Ms. Valenti reviewed the applications for open positions on the DD RAC that was sent prior to the meeting. Ms. Valenti presented further information on one of the applicants which was requested at the August meeting. A discussion was had regarding the application for Ms. Connell, a prospective member for the DD RAC. After discussion, the Board did not appoint Ms. Connell to the DD RAC and stated they would prefer members of the DD RAC be Jefferson Parish residents. Mr. Williamson then opened discussion on Ms. Sarah Cucinello. After discussion, a motion was made by Ms. Lyman-Redfearn to appoint Ms. Cucinello as a member of the DD RAC. Seconded by Ms. Carriere-Williams. Passes unanimously.

K) Nominating Committee – Ms. LaCour reported for the Nominating Committee stating the Committee would like to nominate Ms. Lyman-Redfearn for the Chairperson's position and Mrs. Gilbert for the Vice-Chairperson's position. A motion was made by Mr. Centanni to accept the Nominating Committee's nominations for Chairperson and Vice-Chairperson. Seconded by Ms. LaCour. Passed unanimously. Mr. Williamson congratulated the new officers and stated their term will begin at the October Board meeting.

5. Announcements.

A) Board Generated Items – None.

B) Next Board meeting – The next meeting will be held on **Monday, October 3, 2016, 6 p.m., JPHSA East Bank Facility, 3616 S. I-10 S. Road, W., JPHSA Board Conference Room, Metairie, LA 70001.**

6. Adjournment.

The Board meeting was adjourned at 8:38 p.m. by a motion made by Ms. LaCour. Seconded by Ms. Lyman-Redfearn. Passed unanimously.



DEDE LYMAN-REDFEARN, JPHSA Chairperson